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### Staff Council Regular Meeting Minutes (5/20/2020)

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CALIFORNIA STATE UNIVERSITY  
**SAN BERNARDINO**

## **STAFF COUNCIL**

### **REGULAR MEETING MINUTES**

**Wednesday, May 20, 2019 | 2:00pm**

California State University, San Bernardino

I. CALL TO ORDER: 2:03pm by Chair Alfredo Barcenas

II. ROLL CALL:

*In Attendance: Alfredo Barcenas, Tiffany Bookman, Stacy Brooks, Jenny Casillas, Kim Hunsaker, Felipe Jimenez, Katrina McDowell, Susan Mendoza, Lonelle Minesinger, Kimberlain Porter, Guadalupe Felix Saldivar, Lorena Segovia*

*Absent: Patricia Aguilera, Robert Garcia, Carlos Huesca, Sarai Maldonado, Diana Quijano, Randy Rouch*

III. APPROVAL OF MINUTES:

*Motion: Felipe Jimenez | Second: Tiffany Bookman | Approved unanimously.*

IV. APPROVAL OF THE AGENDA:

*Motion to ammend Item C as an action item by Tiffany Bookman | Second: Kim Hunsaker | Passes  
Motion to approve by Stacy Brooks | Second: Susan Mendoza | Approved unanimously*

V. PUBLIC COMMENT

*No public comment.*

VI. REPORTS

a. Alfredo Barcenas, Chair

*Barcenas reported on behalf of Rob Garcia on the status of elections. Elections will take place online and will hopefully feature a full election for contested seats. Barcenas will be connecting with Rob on opportunities for canddiaes to engage with the campus community.  
Barcenas reported that ASI is reveiweing their bylaws and an amendment was introduced to include a member of Staff Council on their Board of Directors.*

b. Stacy Brooks, Vice Chair

*Brooks reported that she sits on the Undocumented Student Success board.*

c. Felipe Jimenez, Treasurer

*Jimenez sent out an updated Staff Council budget to the membership via email.*

d. Committee Chairs

*Tiffany Bookamn (Events Committttee Chair) reported on a successful Staff Chat event that hosted over 30 people. Recommendations to have a Staff Chat at a different time have been heard and will be implemented at future events. Bookman explained the process of the Staff Chat timing and introduced a Staff Chat “After Dark” event for the near future.*

## VII. PRESENTATIONS:

## VIII. STAFF RECOGNITIONS

*Staff Council recognized the following members:*

- *Stacy Brooks nominated Nina Prado from the College of Social and Behaviroal Sciences for her hard work.*

*Council members discussed the possibility of announcing recognitions to campus.*

## IX. NEW BUSINESS

### A. ACTION ITEM: APPOINTMENT OF STAFF COUNCIL REPRESENTATIVE TO THE DIVISION OF STUDENT AFFAIRS SEARCH COMMITTEE FOR AVP FOR STUDENT SUCCESS & EDUCATIONAL EQUITY

*Motion: Kim Hunsaker | Second: Felipe Jimenez*

*Kim Hunsaker self nominated for the appointment. Tiffany Bookman nominated Kim Hunsaker. Stacy Brooks nominated Kim Hunsaker. No further discussion.*

*Motion passes unanimously.*

### B. DISCUSSION ITEM: EMPLOYEE DEVELOPMENT DAYS ACTIVITY

Staff Council member Susan Mendoza will discuss updates regarding the upcoming CSUSB Employee Development Days.

*Motion: Susan Mendoza | Second: Felipe Jimenez*

*Susan Mendoza provided an update on the Development Days activities. The EDD would like to have a 20 minute panel to discuss Staff Council and the recommendation will be to have members of Staff Council assist. Mendoza invited anyone from the council to participate. Dates of the EDD are June 18<sup>th</sup> – 19<sup>th</sup>, 2020.*

*Discussion closed.*

### C. ~~INFORMATION ITEM~~ ACTION ITEM: SHARED GOVERNANCE LETTER

Staff Council will review the final draft letter on shared governance body provided by AGB consultants and consider it's adoption.

*Motion: Kim Hunsaker | Second: Guadalupe Felix Saldivar*

*Barcnas explained the item and presented the final letter provided by AGB to the council. Vice President Doug Freer provided a summary on the letter and the process it took to get to this point. Freer discussed the importance of the letter and the inclusion of the staff voice into the shared governance as an equal to Faculty and Student leadership.*

*Freer also explained that the letter calls for the shared governance working group to remain. Upon approval, the chair for each group will be the signature authority. Council member Guadalupe Felix Saldivar asked for clarification on a timeline to review the letter to which Freer responded the importance of having the current governing groups to sign on rather than the newly elected groups may not have been involved in the process.*

*Motion passes by a vote of 10 in favor, 0 against, 1 abstention.*

X. ANNOUNCEMENTS

Tiffany Bookman reminded members of the upmcong Staff Chat Session.

Kim Hunsaker informed council members that National Tap Dance Day was the following Monday.

XI. ADJOURNMENT

Motion: Felipe Jimenez | Second: Tiffany Bookman

Adjourned at 2:49pm